



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

## ગુજરાત ટેકનોલોજીકલ યુનિવર્સીટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦૦૭ દ્વારા સ્થાપિત)

No: GTU/Examform/DE/DA/DV/W2022 ૪૧૪૩

Date: ૦-11-2022

### CIRCULAR

#### INSTRUCTIONS TO ACCEPT/ REJECT EXAM FORMS OF WINTER 2022 EXAMINATION

DIPLOMA ENGINEERING (DE) SEM- 5 and 7 (Regular/ Term Extension Regular Students)

DIPLOMA ARCHITECTURE (DA) SEM- 3 and 5 (Regular/Term Extension Regular Students)

DIPLOMA VOCATION (DV) SEM- 5 (Regular/Term Extension Regular Students)

#### Instruction for Institutes:

- (1) Exam forms of all students on institute's portal will be shown as approved by **Default**.
- (2) Please verify UFM as well as detention of the students as per the GTU rules. As per the UFM punishment or detention, if student is not eligible for current exam then Reject (disapprove) the exam form of the student.
- (3) Institute can **Reject (Disapprove)** the exam forms from GTU admin panel, if any, as per Table-A with institute id and password. After completion of institute timeframe, Institute will not be allowed to change the status of exam forms.
- (4) Please verify name, enrolment no, subject code, subject name and other details of student, if any mismatch or doubt found then immediately inform to GTU at: [diploma@gtu.edu.in](mailto:diploma@gtu.edu.in)
- (5) No exam form will be approved/disapproved (reject) after the scheduled date for institutes. Take proper care for approved/disapproved.
- (6) Kindly refer Instruction Guideline for more details:  
[https://www.student.gtu.ac.in/Sample/Examform\\_admin\\_guide.pdf](https://www.student.gtu.ac.in/Sample/Examform_admin_guide.pdf)
- (7) **If an institute rejects the exam forms of students, then such students will not get a hall ticket even though they have paid the exam form fees. The exam form fees of such students will be refunded to the student's account.**

#### Instruction for Students:

- (1) **If an institute rejects the exam forms of students, then such students will not get a hall ticket even though they have paid the exam form fees. The exam form fees of such students will be refunded to the student's account.**

Table-A

Course	Semester	Exam Form Type	Duration for Rejection by Institute
DE	5 and 7	Regular and Term Extension Regular only	14-11-2022 to 16-11-2022
DA	3 and 5		
DV	5		

  
9/11/22  
Registrar