



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સીટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

No: GTU/Exam Form/DE/W2022/8657

Date: 03-12-2022

CIRCULAR

INSTRUCTIONS FOR FILLING THE EXAM FORMS OF WINTER 2022

DIPLOMA ENGINEERING (DE) SEM- 3 (Regular/ Term Extension Regular Students)

To make the examination system more reliable, transparent, and accountable and to promote the digitalization in the system, Gujarat Technological University (GTU) has taken a step forward through online exam form filling with student's login id on GTU student portal and pay their fees through a digital gateway.

Instruction for Institutes:

- (1) Institute will be able to **Reject (Disapprove)** the exam forms of students after the completion of academic term.
- (2) If student has paid the exam form fees and institute will reject the exam form after term end then exam form fees will be refunded in student's account.
- (3) Students whose exam form will be reject by the institute, will not be able to get hall tickets even though they have filled the exam form fees.

Instruction for Students:

- (1) For filling the exam form and payment student has to login at <https://www.student.gtu.ac.in>
- (2) Kindly refer Instruction Guideline for more details:-
https://www.student.gtu.ac.in/Sample/Examform_student_guide.pdf
- (3) A student has to strictly follow the exam form schedule as Table-A.
- (4) For any query regarding the exam form contact your parent institutes only. So students/guardians are instructed not to contact University in this regard.
- (5) If a student finds any mismatch in name, enrolment no, subject code, subject name, and other details, they have to immediately contact parent institute.
- (6) If due to technical problem, payment deducted for more than one time for a single form and a student has not received the refund within 30 working days then please mail us at: epay_query@gtu.edu.in
- (7) If student has paid the exam form fees and institute will reject the exam form after term end then exam form fees will be refunded in student's account.
- (8) Students whose exam form will be reject by the institute, will not be able to get hall tickets even though they have filled the exam form fees.

Table-A

Course	Semester	Exam Form Type	Dates for filling the exam form & payment of exam form fees by Students	Penalty (Rs.)
DE	3	Regular and Term Extension Regular only	06-12-2022 to 31-01-2023	NIL


02/12/22
Registrar