GOVERNMENT POLYTECHNIC FOR GIRLS, AHMEDABAD

Finishing School

Functions:

It is an Employability Enhancement Initiative of the Education Department, Government of Gujarat for imparting training on Skill development for students of Higher and Technical Education to make them Industry-ready, it's managed by KCG.

Finishing schools aim at the standard improvement of individuals leading to stability among theoretical studies and realistic job experiences. Finishing Schools offer many benefits for students and some of the key benefits associated with this area consists of — developing presentation skills, confidence enhancement, Individuals grooming, teaching key commercial enterprise etiquettes and arrange interactions with main industry experts.

Finishing Schools play an important role in shaping the overall personality & character of individuals. In these schools, students get a unique opportunity to obtain the right balance between both theoretical & academic studies as well as practical exposure to other skills that prove fruitful to them in their later life.

Advantages of Finishing Schools:-

1. Groom students well

These finishing schools help in motivating as well as educating the girl child in developing the right kind of attitude. This is essential for achieving growth & leading to success in later life. In short, these schools develop the personality traits of students.

2. Hone up Communication skills

Teaching faculties & staff of these schools make a clear transition of students by making, updating & refining their capabilities to become life ready. Finishing schools cover technical as well as soft & problem-solving skills.

3. Exposure to Life Skills

Finishing School works on important life skills of girls in order to make sure that they are fully prepared to face the upcoming life challenges in their professional or personal life. Various life skills of girls' scholars are honed up with good training sessions. Whether it is to cook at home, delivering a speech or presentation at the workplace, attending board meetings, or group discussions, here girls are fully trained with necessary skills so that they can manage both personal & professional work front with ease.

4. Cultivate Confidence

The main advantage of finishing schools is to help in building the confidence level & self-esteem of students. Girls' students here get frequent exposure to survive through potential life challenges. The training programs offered by these schools make it possible for them to cover the gap between theoretical studies and practical life experience.

5. Personality Development

The finishing School covers all the aspects of being well-groomed and From building a strong personality to equally emphasizing on appearance and style. Each session of the personality enhancement is designed to cover a particular concept through various practical exercises, role-plays, talks, discussions, and presentations.

6. Etiquette Training

Good manners & etiquettes are key to the social success of an individual. Regular etiquette training programs here ensure that day-to-day manners should become a part of the personality of girls. From basic day to day good etiquettes to dining courtesies, social networking manners to those varying in different parts of the world, here the proper focus is given on upbringing social confidence to self-esteem that will lead them to the path of success.

Finishing school committee:

2018

1) **Ms Mansi S Shivani (Lecturer English) – Coordinator (upto April 2018)**
1) **Ms Meghal B Brahmbhatt (Lecturer English) – Coordinator (April 2018 onwards)**

2019

1) **Ms Meghal B Brahmbhatt (Lecturer English) – Coordinator**
2) **Ms Krishna N Chaudhary (Lecturer EC) - Member (upto Feb -2019)**
2) **Dr Lopa K Sanghavi (Lecturer Chemistry) – Member (Feb-2019 onwards)**

2020

1) **Dr Lopa K Sanghavi (Lecturer Chemistry) – Coordinator (Aug 2019 onwards)**
2) **Dr Krishna G Patel (Lecturer Maths) - Member (Aug 2019 onwards)**

2022

1) **Smt A. S. Shrivastav (Lecturer IT) – Coordinator (April 2022 onwards)**
2) **Ms. J. G. Pillai (Lecturer Mechanical) – Member (April 2022 onwards)**
3) **Dr Krishna G Patel (Lecturer Maths) - Member (Aug 2022 onwards)**

2022

1) **Dr Meghal B Brahmbhatt (Lecturer English) - Coordinator (November 2022 onwards)**
2) **Dr Krishna G Patel (Lecturer Maths) - Member (November 2022 onwards)**

Responsibilities of committee:

An institutional finishing school committee's responsibilities lie mainly in three areas: To maintain policies, to monitor the budget for the year and to hire and evaluate the trainer for each component. Specifically, the detailed responsibilities of the finishing school convener and committee are described here.

- The finishing school committee policies are formed by KCG. The policies describe how the Institutional Committee expects the session to be managed in each specific component for each formed batch of students.
- Schedule and organize meetings/events and maintain agenda.
- Institute Committee Coordinate for possible schedules to be proposed and formation of batch with students and trainers with the permission of principal.
- The Committee evaluates and hires the empanelled trainer and works with him/her to set goals for the batch of students after coordinating with KCG.
- Institutional Committee convener makes a plan that will be executed in the event of a problem with the interior or exterior of the facility.
- The institute Committee has the responsibility to manage a budget. However, the budget is developed by the KCG and it is then provided to the institutional committee.
- Monitor project budget and track expenditures/transactions.
- Institute Committee keeps updated records and create reports
- Develop comprehensive reports on ongoing sessions and submit summary reports as well as feedback to KCG.
- Provide certification to the students on successfully completion of the training.

GOVERNMENT POLYTECHNIC FOR GIRLS

ACTIVITIES CONDUCTED UNDER FINISHING SCHOOL PROGRAMME

YEAR 2018-19

Activities conducted under Finishing school programme :

No of students benefited in batch (2018-19) : 48

Components: 1 & 2

Name components: Life skill & Employability

Name of trainers: 1)Ms.Yogini mehta (28/7/2018 to 12/8/2018)

2)Ms.Smruti desai (11/12/2018 to 15/12/2018)

YEAR 2019-20

Activities conducted under Finishing school programme :

No of students benefited in batch (2019-20) : 50

Components: 1

Name components: 1) Life skill

Name of trainers: 1) Ms.Minal Shah (1/2/2020 to 7/3/2020)

YEAR 2020-21

Activities conducted under Finishing school programme :

No of students benefited in batch (2019-20) : 50

Components: SET B,C & D

Name components: 1) Employability 2) English language

Name of trainers: 1) Ms.Nancy shah (1/2/2020 to 7/3/2020)

2) Ms.Anchal Jha (1/3/2021 to 12/3/2021)

ACTICITIES DURING LOCKDOWN

421 Girl students of our Institute registered themselves and benefitted of FINISHING SCHOOL WEBINAR **(April 2020)** Series of one month organized by KCG during Lockdown periods and enhance their soft as well as personality skills towards career aspects.

YEAR 2021-22

Activities conducted under Finishing school Programme :
-No of students benefited in batch (2021-22): 53
-Components: SET A, B, C & D
-Name components: 1) Employability 2) English language
-Name of trainers:
1) Ms.Nancy shah (15/08/2021 to 20/08/2021)
(20/09/2021 to 27/09/2021)
2) Ankita Dave (13/09/2021to 19/09/2021)
3) Ms.Anchal Jha (20/12/2021 to 25/12/2021)

OUTCOMES

- Under Finishing school Programme around 100 students of various branches participated in LIFE development components and learn about Self awareness, Life goal, stress management, critical thinking ,problem solving and Team building through different activities under guidance of expert Trainers.
- In employability skill session students learn about resume writing,body language, Grooming and Personal Hygiene , Presentation skills,Meeting etiquette, Social Media ,Cyber etiquette and job search through different activities under guidance of expert Trainers.

- **Photographs of Training sessions of Finishing school 2020**

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REDMI NOTE 8 PRO
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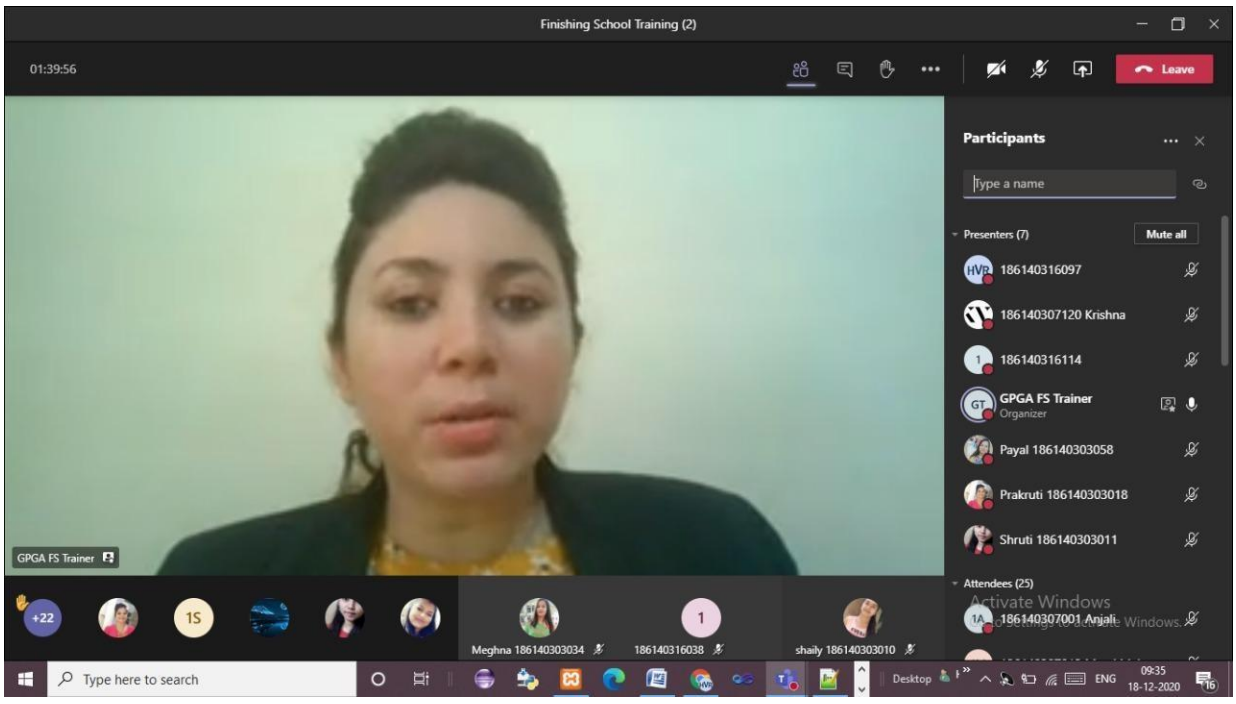
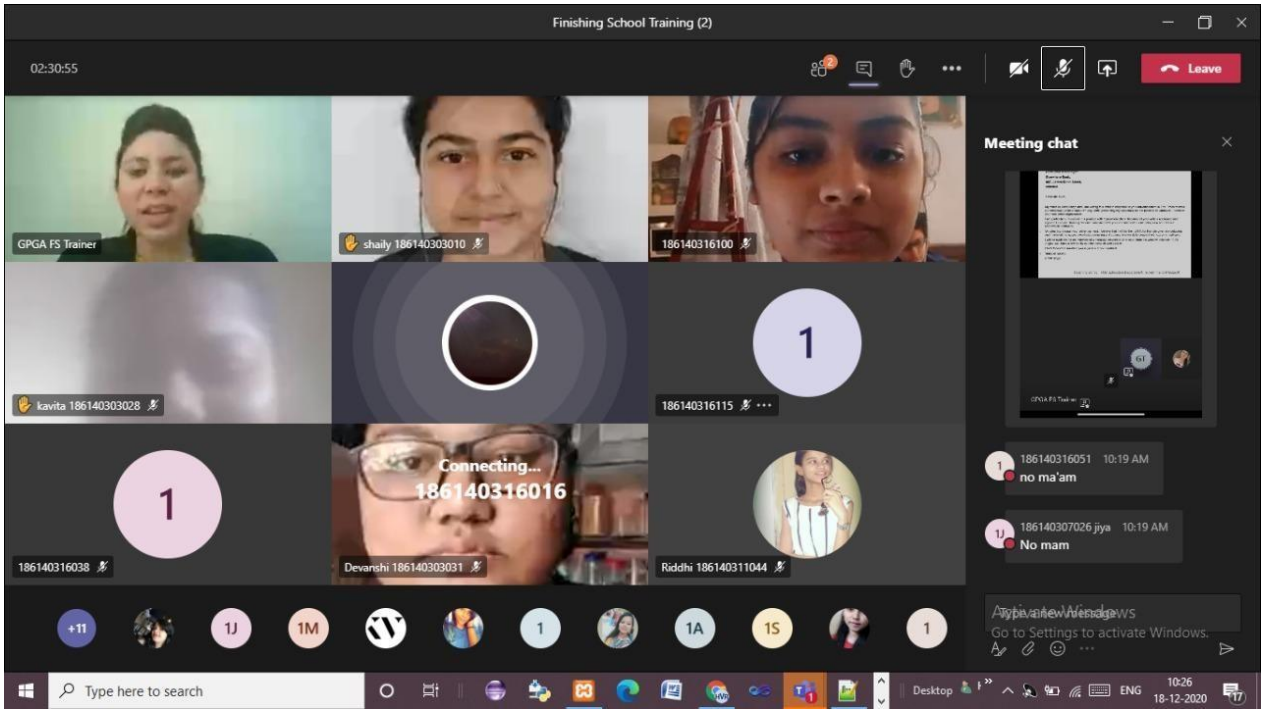
- **Photographs of Training sessions of Online Finishing school 2020**




Finishing School Training (2)
02:30:55
Leave
GPGA FS Trainer
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186140316100
kavita 186140303028
186140316115
186140316038
Connecting...
186140316016
Devanshi 186140303031
Riddhi 186140311044
Meeting chat
186140316051 10:19 AM
no ma'am
186140307026 jiya 10:19 AM
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Type a new message
Go to Settings to activate Windows.
Type here to search
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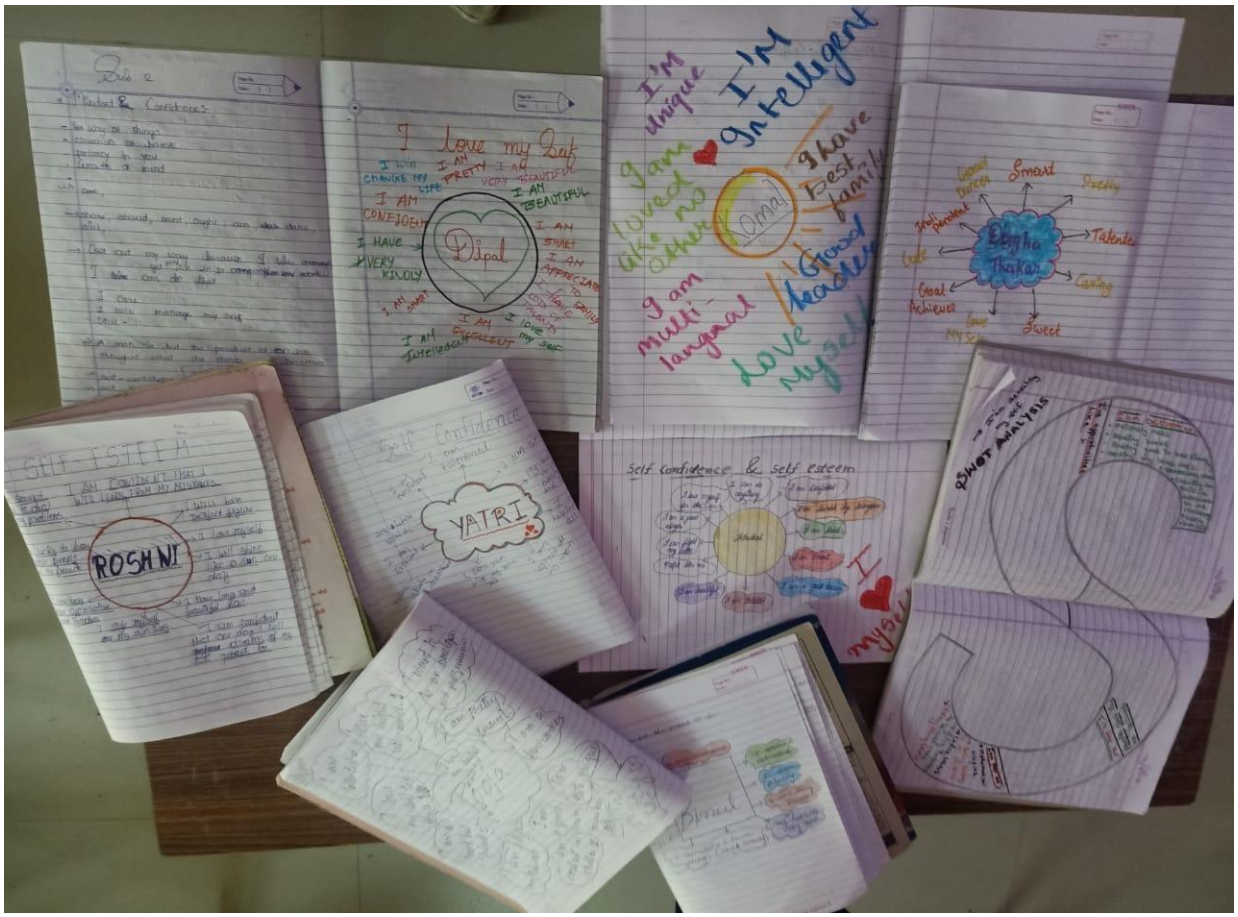
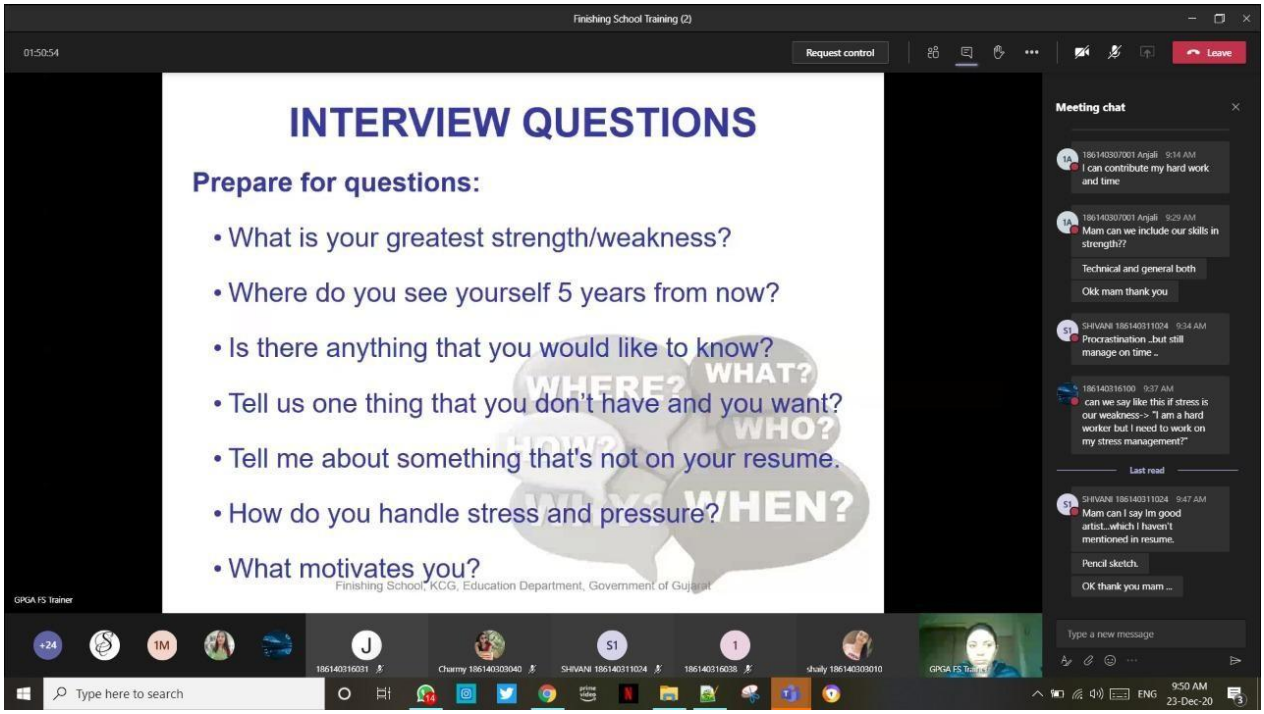
18-12-2020


I love my Self
Dipal
I'm unique
I'm Intelligent
I have best family
Good leader
Love myself
Smart
Pretty
Talented
Caring
Sweet
Great Achiever
Self Confidence
YATRI
ROSHNI
Self confidence & self esteem
SWOT ANALYSIS


Finishing School Training (2)
01:50:54
Request control
Leave
INTERVIEW QUESTIONS
Prepare for questions:
• What is your greatest strength/weakness?
• Where do you see yourself 5 years from now?
• Is there anything that you would like to know?
• Tell us one thing that you don't have and you want?
• Tell me about something that's not on your resume.
• How do you handle stress and pressure?
• What motivates you?
WHERE?
WHAT?
WHO?
WHEN?
Finishing School, KCG, Education Department, Government of Gujarat
GPGA FS Trainer
Meeting chat
186140307001 Anjali 9:14 AM
I can contribute my hard work and time
186140307001 Anjali 9:29 AM
Mam can we include our skills in strength??
Technical and general both
Okk mam thank you
SHIVANI 186140311024 9:34 AM
Procrastination ..but still manage on time ..
186140316100 9:37 AM
can we say like this if stress is our weakness-> "I am a hard worker but I need to work on my stress management?"
Last read
SHIVANI 186140311024 9:47 AM
Mam can I say Im good artist..which I haven't mentioned in resume.
Pencil sketch.
OK thank you mam ...
Type a new message
Type here to search
ENG
9:50 AM
23-Dec-20